

For attention of: Chief Executive Officers of Member Companies in Malacca

**Summary and Highlights of the 5<sup>th</sup> Meeting of  
FMM Malacca Branch Committee Held on May 12, 2009**

**1. Membership Services Sub-Committee**

**a) Branch membership status as at May 12, 2009**

Ordinary Members	114
<u>Affiliate Members</u>	<u>2</u>
Total Direct Members	103
<u>Service Members</u>	<u>13</u>
Total Members	<u>116</u>

**b) Suspended Members**

- Perniagaan Orang Kampung Sdn Bhd
- LS Wood Industries Sdn Bhd

**2. Small and Medium Size Industries (SMIs) Sub-Committee**

The Sub-Committee met on March 24, 2009.

Generally, companies in the Electronics and Electrical sector reported that they were affected by the economic downturn while a member producing vermicelli informed that they were not affected but concerned over a possible shortage of raw materials. However, a company producing bird's nest reported a decline in demand as consumption had declined in China.

Mr. Wee Tiong Seng and the Branch Secretariat have made an informal visit to En. Ismail Hashim, Director, SMIDEC Melaka, on April 27, 2009 at his new office in MITC, Ayer Keroh.

**3. External Meetings**

**a) Soft Launch for Chief Minister Award 2009 – March 17, 2009**

YM Raja Yahya Raja Ariffin, Senior Manager, SIRIM cum Chief Assessor briefed participants on the ten areas that would be assessed. These areas were:

- Top management leadership and management of quality
- Use of quality data and information
- Human resources management
- Customer focus
- Quality assurance of external suppliers
- Process management
- Business results

- Corporate responsibility
- Environmental management, safety and health
- Product and innovation.

The Award was divided into two categories:

- Close – annual sales  $\leq$  RM25 million or full-time employees  $\leq$  150
- Open – annual sales  $>$  RM25 million or full-time employees  $>$  150

Companies may join the “Open” category even if they qualify for the “Close” category. The deadline for application is April 24, 2009.

**b) Latest Procedures in Issuing Certificate for Building Plans** – *March 18, 2009*

The talk was facilitated by Tuan Nik Zulkifli Ibrahim, Director, Fire Services and Rescue Department (BOMBA), Malacca. BOMBA is a One Stop Centre (OSC) to study, check and issue certificate for building plans based on requirements under the *Uniform Building By-Law (UBBL) 1984*. The Certificate of Completion and Compliance (CCC) would replace the Certificate of Fitness (CF).

Only buildings exceeding 18 metres would require BOMBA’s inspection prior to issuing the CCC. Under the Fire Services Act 1988 (Act 341), all designated buildings such as hostels, libraries, factories, etc require a Fire Certificate. The certificate is valid for one year and is to be renewed 30 days before expiry.

Architects should submit complete plans to avoid delay in getting approval. Common mistakes when submitting plans were incomplete labeling on the plan, scales used were too small, inappropriate plan title and no qualified personnel present during inspection.

Manufacturers were advised to take good care of the fire hydrants in their factory compound.

**c) Increase of Levy Payment for Foreign Workers** – *April 13, 2009*

The meeting chaired by YB Datuk Hj Md Yunos bin Husin, Chairman, State Committee on Industry, Trade, Entrepreneur Development & Cooperative and Industry, was attended by Encik Yeo Cheng Por, Chairman, FMM Malacca HRM Sub Committee.

The Labour Department informed that letters were being sent out to inform that employers are not allowed to deduct the foreign workers (FWs) wages for levy payment. Encik Yeo commented that the abrupt changes in levy policy, including the immediate doubling of levy should be deferred. Implementing levy changes in already difficult economic conditions without giving industry sufficient time to adjust would adversely affect businesses and increase unemployment.

The suspension of renewal of FWs permit expiring after May 1, 2009 could force industries to close down due to shortage of manpower and the rising cost of doing business.

Foreign workers brought into Malaysia were for the 3D (dirty, dangerous, demeaning) types of job. Companies had tried recruiting locals but most of the time there were no takers.

The data on job seekers on the *JobsMalaysia* website was outdated and needed to be further improved.

**d) Dialogue between State Exco for Industry and Manufactures in Ayer Keroh and Taman\_Tasik Utama Industrial Estates – May 11, 2009**

The dialogue chaired by YB Datuk Hj Yunos bin Md Husin, Chairman, State Committee on Industry, Trade, Entrepreneur Development and Cooperative was also attended by Head of Departments and representatives of the various government departments. A short briefing on the overall crime rates in Central Melaka was presented by Supt Wan Ahmad bin Wan Abbas, Deputy OCPD, Central Melaka.

Issues raised by the manufactures were clogged drains, overgrown bushes on vacant land, potholes, incidence of thefts and accident prone junctions. Manufacturers were advised to ensure that the CCTV installed in their compound was in good working condition. Factories should not place unused machinery or carry out loading/unloading activities at the side table of the road.

Companies were informed that the State Government had set up a complaint portal known as 'e-aduan' (<http://aduan.melaka.gov.my>) to submit complaints to the various government departments.

**4. Programmes and Activities**

The Branch has conducted the following programme:

- Briefing on “Implementation of Electronic Preferential Certificate of Origin (ePCO) – April 7, 2009.
- HRIR Forum – April 20, 2009
- Training Programme on “All About Lay-Offs and Downsizing Manpower” – April 21, 2009
- Safety Conference on “Continuous Improvement In Occupational Safety and Health: Towards a Safer and Healthier Working Environment’ – April 22-23, 2009

Proposed Forthcoming Programmes

- a) Briefing on Maximising Tax Savings Through Better Customs Compliance – June 30, 2009
- b) Briefing on Electrical Energy Regulations 2008- July 29, 2009

**5. FMM Institute Malacca Branch**

Public Programmes in June 2009

- Production Planning and Control – June 4-5, 2009
- Mastering Telephone Technique and Courtesies – June 10, 2009
- Effective Management of Accounting Functions – June 11-12, 2009
- Beginner’s Course to PLC– June 18, 2009
- Motivasi Kepimpinan, Hubungan Kemanusiaan dan Pembentukan Kumpulan Kerja – June 24-25, 2009
- Perundangan OSH dan Prosedur JKPP – June 25-26, 2009

Certificate Programmes

- Certificate in Industrial Relations Practices in Malaysia – August – October 2009

For any further enquiries, please call **the undersigned or Pn. Kamariah of the FMM Malacca Branch Office at tel: 06-2831639, fax: 06-2838090, email: fmm\_mcca@streamyx.com**

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